To: Faculty Senate
From: Meagan R. Kendall, Chair

Committee Members: Godwin Udo, Penelope Espinoza, Shalla Copeland, Connie Summers, Laura Serpa, Jeri Sias

Date: September 11, 2017

Subject: Action items from the Academic Policy Committee

The Academic Policy Committee passed four proposals outlined below and recommend them for approval by the Faculty Senate.

Policy Proposal: BSN Policy Change Proposal
Submitted by Myrna Anchondo, School of Nursing

The nursing faculty approved the following changes to the Undergraduate Program catalog:

Summary of the proposed changes:

Nursing students applying to Phase 2 of the nursing program are required to take the Test of Essential Academic Skills (TEAS) administered by the Assessment Technologies Institute (ATI) Nursing Education.

- **Currently**, the minimum composite score needed to pass the test is **58.7%**.
  - **Proposed Change**: We are proposing raising the TEAS composite score to **62%** (from 58.7%) to meet the national mean which includes all program types (LVN, LPN, BSN).

- **Currently**, students have **2 attempts** in a 12 month period to pass the TEAS test.
  - **Proposed Change**: We are proposing **3 attempts** in a 12 month period (recommendation originated by ATI).

- **Finally**, to minimize the number of future revisions to the catalog, the name of the Test of Essential Academic Skills has been abbreviated as TEAS and does not include the current version number (i.e. it reads TEAS not TEAS V).

Proposed catalog changes with Tracked Changes:

Traditional BSN Option Application Process:

- Completion of the University Core Curriculum (grade of "C" or better is required for each course in the University Core).
- The minimum cumulative GPA to apply is 3.00.
· Completion of the Pre-Professional pre-requisites (MATH 1320 Math for Social Sciences I (C) or higher, BIOL 1305 General Biology and BIOL 1107 Topics in Study of Life I, BIOL 2311 Human Anat/Physiology I (C) and BIOL 2111 Human Anat/Physio Lab I (C), BIOL 2313 Human Anat/Physiology II (C) and BIOL 2113 Human Anat/Physio Lab II (C), CHEM 1407 Introductory Chemistry (C) or CHEM 1305 General Chemistry and CHEM 1105 Laboratory for CHEM 1305, MICR 2330 Microorganisms and Disease, HSCI 2302 Fundamentals of Nutrition, PSYC 1301 Introduction to Psychology (C)) with a grade of "C" or better.

· Completion of TEAS test exam with a Proficient or higher score (See TEAS Information below)

Traditional BSN Option Admissions Process:

· Admission to the UTEP School of Nursing Traditional BSN Option is highly competitive.
· Students are ranked for admission based on
  1. Pre-nursing courses GPA (Phase 2)
  2. Pre-professional courses GPA (Phase 1)
  3. Cumulative GPA
  4. Successful completion of the TEAS-V test

The Phase 2 pre-nursing courses include:

· NURS 2303 Foundations of Nursing Practice 3
· NURS 2307 Pharmacotherapeutics 3
· NURS 2402 Pathophysiology 4

· Students will be officially notified of admission status by the School of Nursing Office of Student Affairs.

**TEAS-V Information—TEAS Information:**

The Test of Essential Academic Skills (TEAS-V) is an admission requirement for the Traditional and Fast Track Options of the Nursing program. The Test of Essential Academic Skills is an admission requirement for Phase 3 of the nursing program.

· The TEAS-V TEAS test is an internet-based, multiple-choice exam that assesses a student's abilities in four essential subject areas: reading, math, science, English and language usage.

- **Students are required to earn a minimum composite score of 62%.** ADD

- Students may take the exam twice to achieve the minimal required score. Students have a total of three attempts in a 12-month period to achieve the required minimum composite score.

- The minimum time frame between a first attempt and a repeat attempt is 30 days.

- The minimum overall score needed for admission to the program is Proficient level or above. The minimum composite score needed for admission to Phase 3 of the nursing program is above proficient level.
• If the minimal required score is not achieved by the second attempt, the student must wait 12 months from the second attempt date to retest. A third set of scores taken within the 12 month "wait" period will not be accepted. If the minimum composite score is not achieved by the third attempt, the student must wait 12 months from the third attempt date to retest. A fourth set of scores taken within the 12 month period will not be accepted.

• Test scores that are at or above the minimum required score are valid for 2 years.

• The School of Nursing strongly suggests that students take the TEAS- V test while taking the pre-requisite Science/Math courses, but prior to the designated admission cycle to enter the pre-nursing courses. The School of Nursing strongly recommends for students to prepare for the TEAS-V exam TEAS test. Students can purchase the TEAS-V TEAS study material and online practice assessments through http://www.atitesting.com.

• Testing fees are determined by ATI. Testing fees for the TEAS-V TEAS test tend to change every July 1. Please check the ATI Testing website for current TEAS test fees.

• Students can register for the TEAS-V test by logging to http://www.atitesting.com.

*The committee unanimously approved the proposal.*
Policy Proposal: Proposal to Make Insertion of Topics in Special Topics Course Names Mandatory
Submitted by Nancy Marcus, College of Science

Proposal: In the spirit of transparency, the College of Science proposes that we make it mandatory for faculty to insert the subtitle for all UTEP Special Topics courses, UTEP Special Problems courses, and UTEP Independent Study courses, and UTEP Directed Studies courses each semester. By doing so, the title will appear on the schedule so that students know what they are registering for and will be codified on their transcript. We are proposing that this now be mandatory that faculty upload the subtitle for their courses by the Census date in the Academic Calendar. We request that this be made retroactive based on the requests of students and departments.

This addition of a subtitle can be done electronically via an online form, Subtitle Request Form, available from the Registrar’s office at: https://academics.utep.edu/LinkClick.aspx?link=SUBTITLE_FORM.pdf&tabid=60168&mid=133841. In addition, after the course is added, it is possible to have the registrar change the subtitle on a per-student basis for the same CRN (same Subtitle Request Form). The Registrar’s office will send out reminder emails to faculty in advance.

Many colleges and programs are already doing this voluntarily, and we are proposing that this now be a requirement. The associate deans at the Associated Dean’s Meeting, chaired by Provost Carol Parker on August 23rd agreed with the proposal and gave me permission to take it before the Academic Policy Committee for their review and hopefully their approval.

The committee unanimously approved the proposal.

Policy Proposal: Columbus Day to Indigenous Peoples Day
Submitted by SGA and Academic Revival of Indigenous Studies and Education (ARISE) organization

The APC recognizes Indigenous Peoples Day as resolved by SGA.

SGA Resolution: That the 2016-2017 University of Texas at El Paso Student Government Association Senate support the recognition of Indigenous Peoples Day on the University of Texas at E Paso campus being that the University of Texas at El Paso exemplifies social mobility and strives to obtain the highest standard of access and excellence.

Friendly amendment: “support the recognition implementation of Indigenous Peoples Day over Columbus Day on the University of Texas at El Paso”

The committee unanimously approved the proposal.

Proposal Summary with Tracked Changes: on next page
Subtitle Request Form

This form is to be filled out by the DEPARTMENT and sent to Registration & Records through campus mail.

Form A: BY SECTION

A subtitle can be included in a student record to reflect specific course content. Courses that normally have subtitles include, but are not limited to, Special Topics, Research, or Independent Study. This form assigns a Subtitle or Topic title to **ALL STUDENTS** registered in this section. The Subtitle will not appear on Student transcripts until grades are officially posted for the term.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject</th>
<th>COURSE #</th>
<th>TERM</th>
</tr>
</thead>
</table>

Instructor’s Name: 

Instructor’s Signature: ___________________________ DATE: ____________

Chair Signature: ___________________________ DATE: ____________

Subtitle to be included (limit 30 characters including spaces):

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R&R REV. 10/08
UTEPSoC (all)

Date Processed: 
Processed By: 

Subtitle Request Form

This form is to be filled out by the DEPARTMENT and sent to Registration & Records through campus mail.

Form B: BY STUDENT

A subtitle can be included in a student record to reflect specific course content. Courses that normally have subtitles include, but are not limited to, Special Topics, Research, or Independent Study. This form assigns a Subtitle or Topic title to the below named student **ONLY**. The Subtitle will not appear on Student transcripts until grades are officially posted for the term.

<table>
<thead>
<tr>
<th>Name</th>
<th>UTEP ID</th>
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<tr>
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<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject</th>
<th>COURSE #</th>
<th>TERM</th>
</tr>
</thead>
</table>

Instructor’s Name: 

Instructor’s Signature: ___________________________ DATE: ____________

Chair Signature: ___________________________ DATE: ____________

Subtitle to be included (limit 30 characters including spaces):

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R&R REV. 10/08
UTEPSoC (all)

Date Processed: 
Processed By: 

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Resolution 1. Columbus Day to Indigenous Peoples Day

Date: October 27th, 2016

Authored By: Stephanie Paz and the Academic Revival of Indigenous Studies and Education (ARISE)

Introduced By: Estefania Herrera

Seconded By: Tania Mariscal

Title: A resolution by the 2016 – 2017 University of Texas at El Paso Student Government Association Senate to support the recognition and celebration of Indigenous Peoples Day rather than Columbus Day from here on out.

Whereas: Today, there are more than 550 federally recognized tribal nations - each who have a unique culture that has survived over 500 years of colonization and celebrates their own indigenous identity through Indigenous Peoples Day; and,

Whereas: With credibility to this initiative, in nearly all nations in Latin America, “Dia de la Raza” is a celebration to recognize and celebrate Indigenous Peoples Day. In public universities in the United States, such as Arizona State University, University of Texas at Austin, University of Oklahoma and Ivy leagues such as Brown and Yale, Indigenous Peoples Day is recognized and celebrated. It is crucial that The University of Texas at El Paso recognize Indigenous Peoples Day as there are two federally recognized tribes, The Ysleta del Sur Pueblo Tigua Indians and the Mescalero Apaches, and other tribes nearby such as the Tarahumara people – serving the binational community that is at The University of Texas at El Paso; and,

Whereas: The Senate of The University of Texas at El Paso Student Government Association supports the Academic Revival of Indigenous Studies and Education (ARISE) organization in their efforts to promote awareness and recognition amongst The University of Texas at El Paso students in regards to Indigenous Peoples Day as opposed to Columbus Day. Recognizing Indigenous Peoples Day would promote Native Americans on The University of Texas at El Paso’s campus and will help in the education of Indigenous People to students and faculty. Recognition of Indigenous Peoples Day will be promoted through Native American educational events, celebrations, and institutionally by having the university recognize
Resolution No. 1

Indigenous Peoples Day on The University of Texas at El Paso calendars and planners; therefore,

Be It Resolved: That the 2016 – 2017 University of Texas at El Paso Student Government Association Senate support the implementation of Indigenous Peoples Day over Columbus Day on The University of Texas at El Paso campus being that The University of Texas at El Paso exemplifies social mobility and strives to obtain the highest standard of access and excellence.

Senate Reading: October 27th, 2016

For: 20
Against: 0
Abstention: 2

Mariana Prieto
Vice-President of Internal Affairs

Sergio Baltazar
President

Paola Chávez
Collegiate Business Senator

Antonio Perez
Collegiate Education Senator

Dante Chaparro Vega
Collegiate Engineering Senator

Jane Aman
Collegiate Liberal Arts Senator

Ivette Lopez
Collegiate Health Science Senator

Edmundo Esparza
Collegiate Science Senator

Beatriz Ramirez
School of Nursing Senator

April Rungay
Collegiate Graduate Senator
Resolution No. 1

Esber Aboud
Senator-At-Large

Celeste Acevedo
Senator-At-Large

Kristen Ahumada
Senator-At-Large

Abstain
Mitzi Anguiano
Senator-At-Large

Alfonso Arreguin
Senator-At-Large

Amarige K. Azzam
Senator-At-Large

Mariana Briones
Senator-At-Large

Abstain
Paulina Espinoza
Senator-At-Large

Absent
Katie Gallegos
Senator-At-Large

Estefania I. Herrera
Senator-At-Large

Tania Mariscal
Senate Majority Leader

Stephanie Paz
Senator-At-Large

Grissel R. Rodriguez
Senator-At-Large

Evelyn Ruiz
Senator-At-Large

Michael Villalobos
Senator-At-Large
Policy Proposal: UG Catalog Change for Teacher Certification
Submitted by Ruben Moreno, College of Liberal Arts

The rationale for this addition to the undergraduate catalog is the following:

- Student will have clear guidelines on what they need to do to declare a minor in Secondary Teacher Education
- Students will be adequately prepared (by department advisor and STEP) to apply to the Educator Preparation Program
- Department Advisors and STEP will assist students with degree planning in order to be aligned with the College of Education
- Students will be prepared when taking the Qualifying Exams at the appropriate time
- Students will be streamlined to the EPP
- This would eliminate any student confusion between the COE and LART

Friendly Amendment: Final version will remove specific TSI scores since this is changed regularly by the State of Texas. Instead, word as “student TSI scores must adhere to State college readiness standards”.

The committee unanimously approved the proposal.

Proposal Summary with Tracked Changes: on next page
Current Catalog

Teacher Certification
Primary and Middle Grades Certification
Incoming students who plan to teach in elementary or middle schools ordinarily seek the Bachelor of Interdisciplinary Studies degree. These students are referred to the description of that degree contained in the catalog section for the College of Education. Students who have completed a degree offered in the College of Liberal Arts, or who plan to earn such a degree, should consult with the Education Advising Office in the College of Education concerning the requirements for certification to teach in the elementary or middle schools.

All-Levels Certification
Students interested in All-levels teacher certification in Art or Music should consult with the Education Advising Office in the College of Education concerning the requirements for certification. Music Education majors are required to contact the Music Department.

Secondary Certification
Students interested in Secondary teacher certification in a Liberal Arts subject area should consult with the Education Advising Office in the College of Education concerning the requirements for certification area only. Requirements for the remainder of the degree can be found in the catalog section for the department of the major.

Proposed Change

Secondary Teacher Education Program (Minor)
Educator Preparation Program
Degree plans leading to certification for teaching in secondary schools (grades 7-12) are available in the following content areas: Creative Writing, Dance, English Language Arts, English and American Literature, History, Journalism, Social Studies, and Speech. Degree plans leading to certification for teaching in All-Level Education (EC-12) are available in the following content areas: Art, Languages Other Than English (LOTE) French, Languages Other Than English (LOTE) Spanish, Music, Physical Education, and Theatre.

All majors leading to teacher certification, Secondary and All-Level Education, require a minor in Secondary Education and All-Level Education respectively. To declare a minor in Secondary Education or All-Level Education, College of Liberal Arts students must have satisfied the following requirements: 1) completion of the University Core Curriculum; 2) completion of 60 semester credit hours; 3) a minimum 2.75 Grade Point Average; 4) obtain a degree evaluation signed by the Secondary Teacher Education Program in the College of Liberal Arts; and 5) completion of the Texas Higher Education Assessment (T.H.E.A.) exam with the following minimum scores – Math 230, Reading 230, and Writing 220 or the Texas State Initiative (T.S.I.) with the following scores – Math 350, Reading 351, and a Writing score of 5 or essay score 4 and multiple choice score of 363.
For students seeking to take the UTEP History Content Qualifying test, they should have completed the following courses: HIST 2301: World History to 1500, HIST 2302: World History since 1500, and HIST 3317: History of Texas since 1821. Furthermore, they should have either completed or be enrolled in another 3300 level HIST course and HIST 4330: Teaching History/Social Studies. Students should have Cs or better in these courses.

For students seeking to take the UTEP Social Studies Content Qualifying Test, they should have completed the following courses: HIST 2301: World History to 1500, HIST 2302: World History since 1500, and HIST 3317: History of Texas since 1821. Furthermore, they should have either completed or be enrolled in ECON 2303: Principles of Economics or ECON 2304: Principles of Economics and HIST 4330: Teaching History/Social Studies. Students should have Cs or better in these courses.

For students seeking to take the UTEP English Language Arts and Reading Qualifying test, they should have completed at least two of the following courses: ENGL 3349 Multimodal & Hybrid Forms in ELA; ENGL 3350 English Laboratory: ENGL 3351 The Dynamics of Language; ENGL 3352 Reading & Writing Non-Fiction; ENGL 3353 Reading & Responding to Literature. Students should have Cs or better in these courses.

Students must pass the UTEP Content Qualifying Test with a score of at least 78% within three attempts. Permission to take the Content Qualifying Exam is granted by the department academic advisor and/or the Secondary Teacher Education Program in the College of Liberal Arts. For all other fields of study, students should consult with the departmental advisor and/or the Secondary Teacher Education Program in the College of Liberal Arts.

**Admission to the Educator Preparation Program**

Students may apply for admission into the Educator Preparation Program (EPP) upon successful completion of the above-mentioned conditions and approval from the Secondary Teacher Education Program in the College of Liberal Arts. The Secondary Teacher Education Program will assist students with the preparation, completion and submission of the Educator Preparation Program admissions packet.

The rationale for this addition to the undergraduate catalog is the following:

- Student will have clear guidelines on what they need to do to declare a minor in Secondary Teacher Education
- Students will be adequately prepared (by department advisor and STEP) to apply to the Educator Preparation Program
- Department Advisors and STEP will assist students with degree planning in order to be aligned with the College of Education
- Students will be prepared when taking the Qualifying Exams at the appropriate time
- Students will be streamlined to the EPP
- This would eliminate any student confusion between the COE and LART